

**3<sup>rd</sup> International Conference on the Teaching of Mathematics**  
**June 30<sup>th</sup> – July 5<sup>th</sup>, 2006, Istanbul, Turkey**

**INFORMATION FOR PARTICIPANTS**

**VENUE**

The conference venue is the Marmara Hotel Istanbul., located in Taksim Square, along with all the other conference hotels. Taksim is within walking distance of the nightlife of Beyoğlu, the historic Dolmabahçe Palace, and the Bosphorus.

**TRANSPORTATION FROM AIRPORT**

There is a shuttle bus service run by Havas from Istanbul’s Atatürk International Airport to Taksim. From there it is short walk to the hotels. Alternatively, you can take a taxi from the airport. All taxis have meters; but please note that the night fare is almost double the day fare.

- If you are staying in a hotel, you may go directly there from the airport.
- If you are staying in a dormitory, you must go to the registration desk in the Marmara Hotel Istanbul first.

**REGISTRATION & INFORMATION DESK**

The registration desk will be located in the lobby of the Marmara Hotel Istanbul. The desk will be open at 13:00 on June 29<sup>th</sup> and during the conference from 8:00-18:00. If your schedule permits, please complete your registration on June 29<sup>th</sup> to avoid queues on June 30<sup>th</sup>.

**NAME BADGES**

At registration you will receive a conference bag and your name badges. All participants are requested to wear their badges when attending the sessions. Accompanying persons are requested to wear their badges at the welcome cocktail, gala dinner, and tours.

**PHONE NUMBERS**

Country Code for Turkey: 90

City code for Istanbul (European side): 0 212

To dial a 212 XXX XX XX number from the 212 area (Istanbul European side), do not dial the “0 212” prefix, just dial the 7 digits XXX XX XX. From elsewhere in Turkey, you must dial 0212 XXX XX XX.

|                         |                     |
|-------------------------|---------------------|
| Marmara Hotel Istanbul: | (90) 212 -251 46 96 |
|                         |                     |
| Ikon Tourism Office:    | (90) 212 -244 71 71 |
|                         |                     |
| <b>Other Hotels</b>     |                     |
| Cartoon Hotel           | (90) 212 -238 93 28 |
| Marble Hotel            | (90) 212 -252 24 48 |
| Feronya Hotel           | (90) 212 -238 08 66 |
| Savoy Hotel             | (90) 212 -252 93 26 |
| Taksim Select           | (90) 212 -235 10 00 |
| Golden Age 2            | (90) 212 -255 13 68 |
| Crystal Hotel           | (90) 212- 237 85 00 |

## **DORMITORY**

Upon your arrival, please go directly to the Registration Desk at the Conference Center and collect your documents, pay the accommodation total, and receive directions and a voucher to present to the Dormitory Warden where you will be staying.

## **CREDIT CARDS**

Visa and MasterCard are widely accepted. American Express and Diners Club are rarely accepted; they will not be accepted by the Conference Desk. We strongly recommend that you have a MasterCard or Visa card.

Note: For security reasons, some credit cards block unexpected international charges. Please make sure your card is authorized for charges in Turkey. If necessary, call the bank and give special authorization.

## **SPEAKERS' CENTER**

The Speakers' Center (Galata Room at the 1<sup>st</sup> floor on the Conference Venue) is open 8:30 – 18:30 (June 30<sup>th</sup> – July 5<sup>th</sup>). The room will contain computers identical to those in the meeting rooms, as well as CD writer, and a printer.

## **SPEAKERS**

**A computer connected to a projector will be available in each room.** To avoid incompatibility problem, we strongly encourage you to use this computer rather than your own. These computers will run Windows XP with

- Microsoft Office 2003 (supports earlier versions); add-ins installed for Excel
- Acrobat Reader 7
- Video Players: Microsoft Media Player, Real Player, QuickTime Player

**Internet** is likely to be very slow in the presentation rooms. Please do not plan to use the web live during your presentation!

**Getting your files on to the computer where you will present:** To avoid last minute problems, the conference staff will load your files in advance. We ask that you not try and do this yourself.

- Bring copies of your presentation on two CDs, DVDs, USB-removable (flash) drives, ZIP disks or 3.5" floppy disks.
- Name your file LastName.ppt or Last.Name.pdf etc.
- Make sure your presentation runs as intended by trying it out on one of the computers in the Speakers' Center.
- Give one copy of your presentation to the Conference Staff in the Speaker's Center at least 4 hours before your talk, or by 16:00 the day before if you are talking in the morning. The earlier the better. Make sure the CD, flash drive etc is labeled with your name and place and time of talk. Keep one copy in case of problems.

The staff will put your file on the computer in the room where you are talking.

**Overhead Projectors** will also be available in each room.

### **POSTER PRESENTERS**

The poster session will be on Friday June 30<sup>th</sup>, from 5:00-6:30 pm, before the welcome cocktail; posters will remain on show till July 5<sup>th</sup>.

Each participant will be allotted a display panel of 94,5 cm by 234 cm. The staff will provide materials (tape, pins, etc). Please bring paper copies of materials you want to post, plus any handouts.

### **INTERNET CORNER**

Everyone attending the Congress is invited to check personal e-mail for free at the internet corner. However, please keep in mind that the Internet Corner has a limited capacity and there are over 450 participants.

### **TOURS**

There are a wide variety of tours for conference participants. If you are already registered for a tour, you will receive your voucher upon Conference Registration. If you do not have a pre-registered tour, visit the Tour Desk in the Registration Area.

### **GENERAL INFORMATION**

- The Turkish currency is New Turkish Lira (YTL). The exchange rate fluctuates, but is currently about USD 1 = 1.6 New Turkish Liras and Euro 1 = 2.01 New Turkish Liras.
- Electricity is 220 volts, with European plugs. (For example, US, UK will need adaptors.)
- July weather in Istanbul is expected to be sunny with an average temperature of 25 to 30 Celsius.
- Gala Dinner is on the 4<sup>th</sup> of July. Buses will depart from and return to the Marmara Hotel Istanbul.